

Westchester County Human Rights Commission

Fair Housing

&

***Office of Equal Employment Opportunity/
Affirmative Action***

MONTHLY REPORT

January 2018

Monthly Report – Human Rights Commission & Office of Equal Employment Opportunity

January 2018 Statistics:

General Intake-9

During the month of January, the Office of the Westchester County Human Rights Commission Office received nine (9) intake claims nine (9) were Employment claims.

Of the nine (9) claims received, four (4) were found to have no basis, one (1) Statement of Facts form was sent to claimants and one (1) was no jurisdiction, and three (3) were referred to other agencies. Additionally two (2) Statement of Fact forms were received. File review and investigations continue or are outstanding in several matters.

Housing Intake-7

During the month of January, the Office received seven (7) Intake claims: two (2) Statement of Fact forms were sent, zero (0) complaints were filed, three (3) were no basis, one (1) was no jurisdiction, zero (0) were HUD intakes and one (1) was referred to other agencies.

This month of the five (0) claims, four (4) involved a building with 5 or more units, zero (0) involved a 2-4 family residence and zero (0) was in a single family residence, one (1) was a condominiums, zero (0) was in a cooperative apartments and zero (0) was Other/Unknown. File review and investigations continue or are outstanding in several matters.

Equal Employment Opportunity Intake – 4

During the month of January, the Office received a total of four (4) EEO cases, two (2) complaint forms were sent, zero (0) complaints were filed and two (2) were found to have no basis. This month of the cases remaining, two (2) were under preliminary investigation, zero (0) are under Formal Investigation and two (2) cased have been closed. File review and investigations continue or are outstanding in several matters.

Monthly breakdown of contact is as follows: two (2) face to face, sixty-one (61) telephone calls, twelve (12) referrals, ninety (90) email inquiries and responses, three (3) wrong numbers, six (6) HRC Preliminary Intakes taken. One (1) special orientation session for the CE's office and one (1) new employee orientation.

The emails breakdown as follows:

Case Related:

- Complainant, harasser, witnesses, dept. heads (16)
- EEO Compliance Officers (1)
- New Employee Orientation Related (14)
- Training related (15)
- PIR (1)
- OFW (22)
- Other (21)