



Human Rights Commission
Fair Housing
Office of Equal Employment Opportunity/ Affirmative Action

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Westchester County Human Rights Commission

Fair Housing

&

***Office of Equal Employment Opportunity/
Affirmative Action***

MONTHLY REPORT

February, 2018

Monthly Report – Human Rights Commission & Office of Equal Employment Opportunity

February, 2018 Statistics:

General Intake-9

During the month of February, the Office of the Westchester County Human Rights Commission Office received nine (9) intake claims nine (9) were Employment claims.

Of the nine (9) claims received, one (1) was no jurisdiction, five (5) were found to have no basis, one (1) Statement of Facts form was sent to claimants and two (2) were referred to other agencies. Additionally one (1) Statement of Fact Form was received. File review and investigations continue or are outstanding in several matters.

Housing Intake-7

During the month of February, the Office received seven (7) Intake claims: seven (7) Statement of Fact forms were sent, zero (0) complaints were filed, seven (7) were HUD intakes.

This month of the seven (7) claims, five (5) involved a building with 5 or more units, one (1) was 2 to 4 family building and one (1) was a condominium. File review and investigations continue or are outstanding in several matters.

Equal Employment Opportunity Intake – 2

During the month of February, the Office received a total of two (2) EEO cases, two (2) complaint forms were sent. This month of the cases remaining, two (2) complaints were filed, two (2) are under preliminary investigation, one (1) is under formal investigation, one (1) case was closed, one (1) was no jurisdiction and one (1) was found to have no basis. File review and investigations continue or are outstanding in several matters.

Monthly breakdown of contact is as follows: seven (7) face to face interviews, twenty-five (25) telephone calls, five (5) referrals, ninety-nine (99) email inquiries and responses, three (3) wrong numbers, four (4) HRC Preliminary Intakes taken. One (1) special orientation session for the CE's office and one (1) new employee orientation.

The emails breakdown as follows:

Case Related:

- Case Related: complainant, harasser, witnesses, dept. heads (61)
- New Employee Orientation Related (16)
- Training related (8)
- PIR (8)
- Other (6)