



Human Rights Commission
Fair Housing
Office of Equal Employment Opportunity/ Affirmative Action

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Fair Housing

&

***Office of Equal Employment Opportunity/
Affirmative Action***

MONTHLY REPORT

March, 2018

Monthly Report – Human Rights Commission & Office of Equal Employment Opportunity

March, 2018 Statistics:

General Intake-16

During the month of March, the Office of the Westchester County Human Rights Commission Office received sixteen (16) intake claims sixteen (16) were Employment claims.

Of the sixteen (16) claims received, two (2) were no jurisdiction, five (5) were found to have no basis, seven (7) Statement of Fact forms was sent to claimants and two (2) were referred to other agencies. Additionally, two (2) Statement of Fact forms were received. File review and investigations continue or are outstanding in several matters.

Housing Intake-3

During the month of March, the Office received three (3) Intake claims: one (1) Statement of Fact form was sent, zero (0) complaints were filed, one (1) Statement of Fact form was received, one (1) HUD intake, one (1) was no Jurisdiction), one (1) was no basis.

This month of the three (3) claims, one (1) involved a 2 to 4 family building. File review and investigations continue or are outstanding in several matters.

Equal Employment Opportunity Intake – 3

During the month of March, the Office received a total of three (3) EEO cases, zero (0) complaint forms were sent. This month of the cases remaining, zero (0) complaints were filed, three (3) are under preliminary investigation, zero (0) are under formal investigation, four (4) cases were closed, zero (0) were no jurisdiction and two (2) was found to have no basis, one (1) was withdrawn at complainants request and one (1) was closed due to complainants failure to respond. File review and investigations continue or are outstanding in several matters.

Monthly breakdown of contact is as follows: eleven (11) face to face interviews, fifty-one (51) telephone calls, eight (8) referrals, two hundred and fifty-three (253) email inquiries and responses, four (4) wrong numbers, five (5) HRC Preliminary Intakes taken. Trainings and Orientations included: One (1) new employee orientation and four (4) supervisory EEO & ADA Trainings.

The emails breakdown as follows:

- Case Related: complainant, harasser, witnesses, dept. heads (49)
- New Employee Orientation Related (4)
- Training related (117)
- Sexual Harassment Training (57)
- Office for Women grant application (7)
- Other (9)